

Boulder Canyon Clubhouse Rental

Rules & Regulations

Thank you for your interest in reserving the clubhouse at Boulder Canyon.

Please note: you will be submitting a Request for Reservation. Your request does not guarantee a reservation until you receive confirmation from property management. Reservations are taken on a first come – first serve basis.

When planning to reserve the clubhouse, please consider the following requirements to ensure timely review and approval of your reservation request, as well as complete and timely return of your deposit check.

1. You are a resident in good standing at Boulder Canyon
2. You are current on your HOA dues or rent with no outstanding violations or fines.
3. The reserving resident must be present at said event
4. Your event shall not invite public traffic to the community
5. The Clubhouse has a maximum limitation of twenty seven (27) persons, per fire code.
6. Reservation is for use of the Clubhouse ONLY. The Clubhouse is divided into four areas: Main Room, Kitchen, Offices/Conference Room and Fitness Center. Reservation of the Clubhouse includes the use of the Main Room, the Kitchen area and Restrooms **Only**; it does **Not** include use of the Pool, Spa, Pool Deck Area or Fitness Center. Other residents of Boulder Canyon cannot be excluded from using the Pool, Spa, Fitness Center and Restrooms during the reserved period.
7. Reserving the Clubhouse does not grant permission to invite additional people to use the pool. The pool area is open to all residents of Boulder Canyon and therefore cannot be reserved for private use. The pool is a separate facility, and has its own restrictions as to number of guests: Only 2 guests permitted per resident.
8. You are only allowed to reserve the Clubhouse for a single event, accepting full responsibility for anything that happens during the use of the facility.
9. Admittance to the Clubhouse is obtained via CH Security Access Card. The card will be provided to allow access to the Clubhouse for the day of and the morning after the event.
NOTE: Failure to return the CH Access Card will result in a \$25 replacement charge.
10. Resident must supply their own plates (paper or plastic) napkins, utensils and cleaning products.
11. Guests under the age of 18 must have adult supervision at all times. There must be no more than 5 children per each adult present.
12. One signed request form per date requested is required. Unsigned, incomplete request forms will be returned to you, with no confirmation that your date will be held.
13. **The rental fee is \$25 with a refundable deposit of \$200.** The association requests that the payments be sent in **two separate checks made payable to Boulder Canyon HOA**. The rental fee will be used to offset the cost of utilities and wear and tear. The deposit check will be held until after final inspection. Both checks are required for consideration of your reservation request. If a request form is submitted without the fee and deposit checks, the request form will be returned to you with no confirmation that your date will be held.
14. If you need to change your reservation date, contact Paul Ash for availability and possible modification of your previously submitted application.
15. Resident is responsible for returning the Clubhouse and its contents to the condition it was originally presented at time of occupancy. Cleaning and damage or repair fees will be deducted from the deposit as necessary to return the Clubhouse to the original condition. If the cost of these tasks exceeds the deposit, the reserving resident is responsible to pay BCHOA for any outstanding balance.
16. You will be required to remove all trash from the facility and deposit in the appropriate trash receptacles located in the community. Do Not use the garbage cans for the pool area.

The Board of Directors and/or Paul Ash Management Company reserves the right to request a list of all guests attending the event and after investigation, to cancel any reservation or deny any reservation request that may be in violation of Boulder Canyon Rules & Regulations. You do have the right to request the Board reconsider any reservation request denial. Reservation form, fee and deposit checks may be mailed or hand delivered to:

Paul Ash Management
3499 N Campbell Ave, Suite 907
Tucson, AZ 85719

Questions may be directed to Paul Ash Management at (520)795-2100 or dmorris@paulashmgt.com

Thank you,

Boulder Canyon Board of Directors

Boulder Canyon Clubhouse Rental Agreement

In order for permission to be granted for reserving the Clubhouse, all Unit Owner(s)/ members of the Boulder Canyon Homeowners Association and all residents requesting said reservation shall agree to the following rules and regulations:

1. Rental fee of \$25 and a deposit of \$200 are required to make a reservation for use of the Clubhouse. The fee and deposit will only be accepted in the form of personal checks (no temporary checks accepted) made payable to Boulder Canyon HOA.
2. The entire Clubhouse shall be cleaned and completely restored, to prior condition no later than 9:00 a.m. the day after use and inspected and approved by a management company representative for release of deposit. Resident shall provide any cleaning supplies/equipment needed for cleanup. The inspecting representative shall contact PAMC to authorize release of the security/cleaning deposit.
3. All parties requesting the use of the Clubhouse must reserve it in advance and receive written approval from PAMC.
4. The Golder Ranch Fire Code restricts occupancy of the Clubhouse to a maximum of twenty seven (27) people.
5. No "open to the public" events are allowed in the clubhouse.
6. Parking of vehicles is restricted to VISITOR or non-designated parking spaces only. Vehicles parked illegally in handicapped parking or owners covered spaces may result in vehicle being towed at the expense of the vehicle owner/operator
7. No Smoking is allowed anywhere in the Clubhouse including the restrooms or within 50 ft of Clubhouse entrance.
8. No live bands or charging of admission for any purpose will be allowed. Electronic noise/music must be contained in Clubhouse and not audible outside.
9. The resident shall be liable for any cleaning services, damages, theft of HOA property, disturbances or complaints created by the resident or their guests.
10. The Clubhouse can be reserved for private use. Reserving the Clubhouse includes the use of the Main Room, the Kitchen area and the use of the Restrooms **Only**; it does **Not** include use of the Pool, the Spa, the Pool Deck Area or the Fitness Center. Other residents cannot be excluded from using the Pool, Spa, Fitness Center and Restrooms during the reserved period. The pool area is open to all residents of Boulder Canyon and therefore cannot be reserved for private use. Regular pool rules apply – Only two guests per resident allowed in pool area.
11. In accordance with Arizona State law, no alcoholic beverages will be served. Violations subject to a fine assessed by the Association
12. No noise disturbances allowed. Be respectful of all Boulder Canyon residents
13. All events must terminate no later than 10:00 pm.
14. Resident will be responsible for removal of all trash including decorations upon termination of the event. **DO NOT** use pool trash bins for disposal of refuse. Use the appropriate trash receptacles located in the community.

POOL GATE IS NOT TO BE LEFT OPEN AS THIS VIOLATES PIMA COUNTY ORDINANCES.

VIOLATIONS ARE SUBJECT TO FINES WHICH CAN RESULT IN LOSS OF DEPOSIT AND COMMON AREA USE PRIVILEGES.

Purpose of Reservation: _____ Birthday Party _____ Baby Shower _____ Wedding Shower _____ Family Gathering _____ Other (explain) _____

I agree to pay a rental fee of \$25 and a deposit of \$200.00 to the Boulder Canyon Homeowners Association for the use of the Clubhouse on _____ (Date) from _____ AM/PM to _____ AM/PM.

By signing this agreement, I agree to assume sole responsibility for my actions and the actions of my family members, guests (whether invited or uninvited) for any damages or other losses to Association owned property and/or bodily injury or death to any person in attendance and hold the Boulder Canyon Homeowners Association, the Association members and Paul Ash Management Company and its employees harmless.

I have read and agree to observe the above Rules & Regulations regarding the use of the Clubhouse. The \$200.00 security/cleaning deposit will be refunded following a management company representative's inspection of the Clubhouse for cleanliness, damage etc. Should cleaning be required or should damages exceed the amount of deposit, I as Unit Owner / resident will be liable for any balance owed.

Unit Owner/Resident Name (Please Print)	UNIT #	Phone Number
Mailing Address		
Email	Unit Owner/Resident Signature	Date

<input type="checkbox"/> Fee & Deposit Checks Received Approved By: _____ Date: _____ Post Event Inspection By: _____ Date: _____ <input type="checkbox"/> Clubhouse returned to original condition <input type="checkbox"/> Deficiencies Noted: _____ Amount of Deposit Refunded:\$ _____

Boulder Canyon Homeowner Association Clubhouse Checklist

Resident reserving clubhouse must complete the entire checklist, verifying that all items are complied with and that no damage has been done to any element of the Clubhouse. The facility and contents must be returned to the condition originally presented at time of occupancy.

MAIN ROOM:

- Furniture returned to original location
- Remove all decorations/party items
- Countertops / tables cleaned
- Floors swept and cleaned as necessary
- Trash removed and placed in dumpsters
- Interior lights turned off
- Ensure clubhouse doors are closed and locked

KITCHEN:

- Appliances – Stove/Refrigerator emptied and cleaned
- Sink / Countertops cleaned

RESTROOMS:

- Counters cleaned
- Trash removed

The completed, signed checklist and CH Access Card must be returned to Paul Ash Management (PAMC) no later than 10:00 a.m. the next business day following the event.

Your security deposit will be returned (less charges for any damage, cleaning etc*) following a management company representative's inspection of the Clubhouse and validation of completed checklist items.

*NOTE: Should cleaning be required or should damage exceed the amount of deposit, I as Unit Owner(s)/ resident will be liable for any balance owed.

Date of Event _____

Unit # _____

Unit Owner/Resident Name (Please Print)

X _____ / _____
Unit Owner/Resident Signature Date